



INDIAN INSTITUTE OF BANKING & FINANCE

NOTICE TO MEMBERS

Notice for kind attention of the Members of the Institute for updation of E-Mail addresses and contact details for 95th AGM of the Institute to be held on September 17, 2022 at 3:00 PM IST through video-conferencing/other audio visual mode

Members may note, that in view of the continuing COVID-19 pandemic and the restrictions thereon, the Ministry of Corporate Affairs (“MCA”) has permitted Companies to convene the AGM through VC/OAVM mode and issue the Notice for Annual General Meeting along with the Annual Report for the Financial Year 2021-22 by email to all members and other persons entitled, and whose e-mail addresses are registered with the Institute.

Members may note that the 95th AGM will be held on **Saturday, September 17, 2022 at 3:00 PM IST** under the Companies Act, 2013 and MCA Circulars in VC/OAVM mode only. Members can attend and participate in the AGM through VC/OAVM facility ONLY, the details of which form a part of the AGM Notice. No provision has been made to attend and participate in the 95th AGM of the Institute in person to ensure compliance with the MCA Circulars. Members attending the meeting through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The Institute shall be providing the facility for e-voting (remote and at AGM) for the voting members.

Please note, the 95th AGM Notice and Annual Report will be sent to all members by electronic mode only. The instructions for e-voting and participation in the AGM shall form part of the AGM Notice, which shall also be available for the information and reference of members at the website of the Institute (www.iibf.org.in) and NSDL website (www.evoting.nsdl.com) for all members of the Institute.

If email address is registered with the Institute, the login credentials for remote e-voting will be sent on the registered email address. Please note that same login credentials are required for participating in the AGM through Video Conferencing and voting on resolutions during the AGM.

Please note, that the members who have not provided their email addresses will not be able to receive the Notice of the 95th AGM along with the Annual Report for FY 2021-22. Ordinary Members of the Institute, entitled to receive the Annual Report, may also follow the below process. Any Members seeking to update their existing information with the Institute may undertake the below steps.

Associate/Fellow/Institutional Members having voting rights are requested to provide their e-mail ID and mobile phone numbers for registration with the Institute at the following e-mail ID: mem-services@iibf.org.in to receive the Annual Report and e-voting and login details on or before Monday, 12th September 2022, 5.00 PM IST.

No	Particulars	No	Particulars
1.	Membership Type	4.	E-Mail ID
2.	Membership Number/ Institution Code No	5.	Mobile Phone Number
3.	Full Name	6.	Self-attested copy of PAN Card

Ordinary Members of the Institute, entitled to receive Annual Reports are requested to login to the website of the Institute at www.iibf.org.in using their existing login credentials and update their E-Mail ID and Mobile No. in the profile section.

For further information on the above matter, Members may write to the Institute to the following: **Mr. Dharmvir Marchino**, Deputy Director, Membership Support Services, IIBF at **dd.mss@iibf.org.in / +91- 8976908893**.

We urge all members to update their information at the earliest to receive the AGM Notice, Annual Report and e-voting credentials (as applicable).

For, Indian Institute of Banking & Finance

Place: Mumbai

Date: 18th August 2022

Biswa Ketan Das
Chief Executive Officer
DIN: 08067282