



INDIAN INSTITUTE OF BANKING & FINANCE

TRAINING PROGRAMME

ON

LEADERSHIP AND DEVELOPMENT OF SOFT SKILLS FOR BRANCH MANAGERS

(Physical Classroom Session)

From 12th to 13th May 2025 (Monday to Tuesday)



Coordinated by:

Indian Institute of Banking & Finance,
Professional Development Centre, South Zone,
94, Jawaharlal Nehru Road
Vadapalani, Chennai - 600 026

Website: www.iibf.org.in

For Details & Nomination, please contact:

Individuals can also register for the program at their own cost

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BACKGROUND

During its 96 years of service, IIBF which is an "Institute of the Bankers, for the Bankers and by the Bankers", has emerged as a premier institute in banking and finance education. Considering the emerging requirements of the bankers in the ever changing dynamic environment, IIBF has been providing training to bankers in select areas. IIBF has world class training facilities at its Leadership Center, Mumbai. It also has four Professional Development Centres (PDCs) at Chennai, Delhi, Kolkata & Mumbai conducting training sessions in virtual mode and physical training classes, covering any banking subjects.

PURPOSE

The Banking Industry is undergoing a total transformation for the past few years and changes are bound to continue in future also in alignment with our country's requirements and needs. Indian Banks have played a vital role in country's economic development. However, in the past few years large experienced people have retired and young professionals have joined the Banking Industry.

The young banking professionals also assuming Branch leadership responsibilities at an early stage of their career and the mentors and trainers are thin on ground. They have to direct and lead a team to achieve their organisation goals in a time bound manner. As management guru Mr. Peter Drucker has mentioned "Leadership must be learned and can be learned". As leaders of an organisation, it is their responsibility to create a future for their organisation.

As a leader of a bank branch they have to lead a team of knowledge workers to achieve their mission. The leaders must know and understand those they wished to lead, and lead in a way followers could relate to. Becoming a leader means having the will to pursue a path that builds that competency and capacity. As Peter Drucker has said "Management is doing things right; Leadership is doing right things".

The leadership is influencing people by providing purpose, direction, and motivation, while operating to accomplish the mission of the organisation. The most effective means of influencing people is through communication.

Hence, we, the PDC, South Zone, Chennai has taken all initiatives to contribute by conducting training programme on the captioned topics to nurture and build up young and confident leadership to shoulder more responsibilities.

CONTENT OVERVIEW

- ✦ Understanding self
- ✦ Leading Self
- ✦ Attitude decides your Altitude
- ✦ Effective communication
- ✦ Interpersonal Relationship, Collaboration & Teamwork
- ✦ Understanding Leadership
- ✦ Work Life Balance
- ✦ Aligning individual, team and organizational goals for success

DURATION

12th to 13th May 2025 (Monday to Tuesday), from 09.45 AM to 5.30 PM.

METHODOLOGY	TARGET GROUP	TRAINING PERIOD
<u>Physical Classroom Session</u> Lecture sessions, real case studies, classroom exercise, discussions & sharing of experiences by industry experts/ practicing professionals.	Branch Managers/Heads of Departments in Regional/Zonal/Corporate Offices	12.05.2025 to 13.05.2025 Timings: 09.45 AM to 5.30 PM

The programme is Non residential. Lunch and snacks will be provided to the participants by the Institute.

Overnight stay arrangements for the participants has to be arranged by the concerned officials/the respective banks.

Venue

Indian Institute of Banking & Finance,
Professional Development Centre, South Zone,
94, Jawaharlal Nehru Road
Vadapalani, Chennai -600 026

FEES

Rs. 6000/- (Six Thousand only) plus GST @18% aggregating to **Rs.7080/- per participant**

(In case of TDS deduction, please send us TDS certificate).

Programme fees may be remitted to the credit of Institute's account with State Bank of India, details of which are given below:

- ✓ **Name of the Bank branch:** State Bank of India, Vidya Vihar(West), Mumbai.
- ✓ **Account no:** 37067835882 **IFSC code:** SBIN0011710
- ✓ **PAN No:** AAATT3309D and **GSTIN No.** 33AAATT3309D2ZY
(Kindly provide your GST Number in the nomination letter to facilitate raising of invoice)

For further details and nomination please contact:

Mr. G . Padmanaban Head - PDC, South Zone, Chennai Phone: +91- 44 - 23721429 Mobile: 7397240035 E-mail: head-pdcsz@iibf.org.in	Ms. Priya Maria A Senior Executive, PDC-South Zone, Chennai Phone: +91- 44 -24722990 Mobile: +91 9566274128 E-mail: se.pdcsz1@iibf.org.in	Mr Harinadh Nethinti Junior Executive, PDC-South Zone, Chennai Phone: +91- 44 -24722990 Mobile : 8317550652 E-mail : je.pdcsz2@iibf.org.in
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INDIAN INSTITUTE OF BANKING & FINANCE
(ISO 21001:2018 Certified Institute)

Nomination Form (for Banks/FIs & Other Organisations)

Programme title: Leadership and Development of Soft Skills for Branch Managers

Date: 12th to 13th May 2025 (Monday to Tuesday)

Programme Type: Physical Classroom (Non Residential) at our Chennai - PDC Institute

Details of participant(s):

Sl. No	Name (Mr./Ms./Mrs.)	Designation	Branch /Office	Mobile No. and Land Line No.	E-mail
1					
2					

Name of the Bank/FI	:
Address	:
GST No	:
PAN No	:
Phone/Mobile Number of Nominating Official :	
E-Mail ID of Nominating Official	:

Fee

Rs. 6,000/-per participant plus GST @18% aggregating to **Rs.7080/-**
(In case of TDS deduction, please send us TDS certificate)

Programme fees to be remitted to credit of Institute's account details as follows:

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Account no	: 37067835882
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PAN No: AAATT3309D and GSTIN No: 33AAATT3309D2ZY	

Please send your nominations at the earliest to:

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INDIAN INSTITUTE OF BANKING & FINANCE
(ISO 21001:2018 Certified Institute)

Nomination Form (for Self-Sponsored Candidates)

Programme title: Leadership and Development of Soft Skills for Branch Managers

Date: 12th to 13th May 2025 (Monday to Tuesday)

Programme Type: Physical Classroom (Non Residential) at our Chennai - PDC Institute

Details of the nominee:

Sl. No	Name (Mr./Ms./Mrs.)	Designation	Branch /Office	Mobile No. and Land Line No.	E-mail
1					

Fee

Rs. 6,000/-per participant plus GST @18% aggregating to **Rs.7080/-**
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