

INDIAN INSTITUTE OF BANKING & FINANCE

Notice

The below tentative schedule is considering COVID-19 environment. **Candidates are advised to read the Guidelines to be followed during the Examinations under COVID-19 environment provided in Annexure – I.**

Schedule for JAIIB/DB&F/SOB/CAIIB/CAIIB Electives exam in Feb/Mar-2021 for candidates who were affected with COVID-19 and could not take the exam scheduled in the Dec-2020 (Centre based physical classroom environment following COVID-19 protocol)

JAIIB/DB&F/SOB:

EXAM DATE	EXAM NAME	SUBJECT NAME
27-Feb-21 4 th Saturday	JAIIB	Principles & Practices of Banking
27-Feb-21 4 th Saturday	DIPLOMA IN BANKING & FINANCE	Principles & Practices of Banking
28-Feb-21 Sunday	JAIIB	Accounting & Finance for Bankers
28-Feb-21 Sunday	DIPLOMA IN BANKING & FINANCE	Accounting & Finance for Bankers
07-Mar-21 Sunday	JAIIB	Legal & Regulatory Aspects of Banking
07-Mar-21 Sunday	DIPLOMA IN BANKING & FINANCE	Legal & Regulatory Aspects of Banking

CAIIB/CAIIB Elective:

EXAM DATE	EXAM NAME	SUBJECT NAME
27-Feb-21 4 th Saturday	CAIIB	Advanced Bank Management
28-Feb-21 Sunday	CAIIB	Bank Financial Management
07-Mar-21 Sunday	CAIIB	Corporate Banking
07-Mar-21 Sunday	CAIIB	Rural Banking
07-Mar-21 Sunday	CAIIB	Retail Banking
07-Mar-21 Sunday	CAIIB	Human Resources Management
07-Mar-21 Sunday	CAIIB	Information Technology
07-Mar-21 Sunday	CAIIB	Risk Management
07-Mar-21 Sunday	CAIIB	Central Banking
07-Mar-21 Sunday	CAIIB-Elective as separate cert exam	International Banking

The Institute had proposed to conduct JAIIB/DB&F/SOB/CAIIB/CAIIB Elective examinations for candidates who were affected with COVID-19 or having symptoms of COVID infections and could not take the exam (scheduled on 6th,12th,13th,20th,26th and 27th December 2020) due to social distancing norms/COVID protocol. The cut-off date of Guidelines/Important developments for examinations will be same as that of Nov/Dec-2020 exam i.e. 30-June-2020.

Candidate who were infected with COVID during the exam and have registered their request on IIBF's portal and have uploaded relevant document/s and their application is accepted by the Institute after scrutiny are eligible to appear for this special exam.

It is Institute's endure to assign nearest venue to the candidate however, venue will be allocated subject to availability of seats and is available on first-come-first-serve basis.

Revised admit letter for these candidates will be emailed one week before the exam date.

For any related query email to covidreg@iibf.org.in

Candidates are required to co-operate with the examination conducting authorities for conducting the examination smoothly under COVID-19 environment.

Mumbai
09/02/2021

Joint Director
(Examination)

Annexure – I

Important Instructions to the candidates

Guidelines to be followed by the candidates during the Examinations under COVID-19 Pandemic environment.

1. As a precautionary measure against COVID-19, candidates should reach the exam centre before the reporting time mentioned in the admit letter, to avoid any delay and crowding at the exam centre at the time of entry and to maintain social distancing.
2. Candidates should bring the printed admit letter along with hard copy valid photo identity proof (in original) along with duly completed Self Declaration Form given in Annexure – A.
3. The Self-Declaration Form printed and duly completed should be submitted to the Invigilator.
4. Candidates must maintain social distancing & wear mask starting from point of entry in the exam venue till the candidates exit from the exam venue. Candidates must follow the guidelines issued by Ministry of Health & Family Welfare, Govt of India from time to time relating to Covid-19 Pandemic.
5. The body temperature of the candidates will be checked at the entrance of the exam venue using Thermal Gun and candidates who are detected with high body temperature may not be allowed entry for the examination.
6. Candidates will be frisked using a Handheld Metal Detector but no contact with the body would be ensured.
7. Candidates need to maintain a space of at least 01 meter from each other at all the time after reporting to exam venue and make use of Hand sanitizers and/or Hand Wash made available at the venue during the entire exam process and follow the instructions provided by centre staff.
8. Do NOT bring any prohibited items (electronic gadget, mobile phone, scientific/financial calculator, metal instrument or any other unauthorized devices etc) to exam centre as there are no arrangements available for safe keeping of your belongings.
9. Candidates are advised to use stairs instead of lifts to avoid any risk of contact at the Examination Centre.
10. Candidates would NOT be provided with any blank A4 size sheets for rough work at the exam centre, to avoid any risk due to contact with an infected person. However, the candidates may use the online rough sheet on the exam screen to do any rough work/ calculations during the examination.
11. Please note that candidates would NOT be provided with any hard copy Scorecard printout at the exam venue, after the examination. The scorecard will only be sent over mail to the registered e-mail ID of the candidate's within 03 / 04 working days from the exam date.
12. After reporting to their respective desk, before start of exam, during exam and after completion of the exam, candidates must not leave their seats without the permission of the invigilator/centre staff. They must wait for the instructions.
13. Candidates are required to co-operate with the examination conducting authorities for conducting the examination smoothly under COVID-19 Pandemic environment.

Annexure - A

SELF DECLARATION

(Duly filled Self-Declaration form to be submitted to the invigilator/centre staff)

In the interest of your well-being and that of everyone at the venue. I declare the following:

1. I am not experiencing any of the below issues/symptoms:

- Fever Sore throat/Runny Nose Cough
Body/Chest pain Breathlessness

2. I have not been in closed contact with a person suffering from Covid-19

3. I am not under mandatory quarantine
(Due to close contact with a person suffering with Covid-19)

Candidate Name	
Membership No.	
Subject/Module Name.	
Date/Time of Exam	
Name of the Exam Centre/Venue	
Exam City	

I may be subject to legal provisioning's/action's as applicable for hiding any facts on Covid-19 infections related to me and causing health hazards to others.

I acknowledge that the information given above is accurate, complete and to the best of my knowledge.

Date: _____

Signature: _____

Mobile no.: _____